

Statement for Course Syllabi

Students in need of academic assistance in this course should make use of the services provided by the Kent Trumbull Learning Center. These services include:

- individual and group tutoring
- access to computers, supplemental materials, and adaptive technology
- writing assistance via the Learning Center OWL [Online Writing Lab]
- online tutoring through E-Tutoring

The Learning Center, which is located on the main floor of the Classroom/Administration Building, is in operation Monday through Thursday and Saturday throughout the Fall and Spring semesters including finals week, it is only open on Fridays for make-up exams. The Learning Center is in operation Monday through Thursday throughout the summer. Professors may assign students to the Learning Center for tutoring, exam administration, and make-up exams.

To visit the Learning Center online, and to access the Learning Center OWL, go to:

www.trumbull.kent.edu/academic_services/tutoring/index.cfm

Learning Center Hours	
Fall and Spring Semesters Monday through Thursday: 9 AM - 7 PM Saturday: 9 AM - 1 PM	Summer Monday through Thursday: 9 AM – 5 PM
Hours for Make-up Testing	
Fall and Spring <i>By appointment</i> Wednesday: 6 PM Thursday: 1 PM Friday: 10 AM and 1 PM Saturday: 10 AM	Summer By appointment
Students must make arrangements with the Learning Center prior to taking make-up exams. Once an appointment is made, students should plan to arrive fifteen minutes prior to the scheduled exam time so your exam can be retrieved and begin on time.	
A current photo ID is required.	